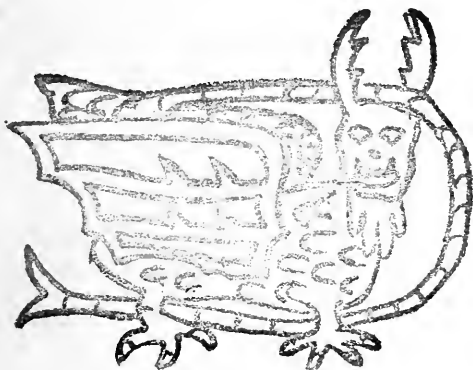


CONSTITUTION AND BY-LAWS  
OF  
LADIES' CIVIC IMPROVEMENT ASSOCIATION



NEW PIASA CHAUTAUQUA

Founded, 1909

Revised, 1960

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25

COMMISSIONER OF THE GENERAL LAND OFFICE

LAND OFFICE, BIRMINGHAM

CONSTITUTION and BY-LAWS  
of  
THE LADIES' CIVIC IMPROVEMENT ASSOCIATION  
of  
CHAUTAUQUA, ILLINOIS

ARTICLE I

Name

The Ladies' Civic Improvement Association of Chau-  
tauqua, Illinois

ARTICLE II

Object

To further civic, <sup>charitable</sup> ~~charitable~~, philanthropic, social  
and spiritual welfare of our summer community

ARTICLE III

Membership

To consist of women interested in the welfare of  
the New Piasa Chautauqua

ARTICLE IV

Officers

Section 1. The officers of the Association shall  
be a President, First Vice-President, Second Vice-  
President, a Recording Secretary, a Corresponding  
Secretary, and a Treasurer elected from and by the  
Board of Directors. An Auditor shall be selected  
by the Board of Directors from the membership at  
large.

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Section 2. The Board of Directors shall have supervision over and the control of the business of the Association: to select the officers provided in the constitution and to exercise such other rights as may be specified in the by-laws.

Section 3. The Board shall be composed of twelve members, cottage owners, for a term of two years, six of whom shall be selected annually for a term of two years, by members of the Association.

Section 4. No Board member shall serve longer than three consecutive terms.

Section 5. The Board shall have the power to fill vacancies in its own body.

Section 6. Seven members of the Board shall constitute a quorum.

## BY-LAWS

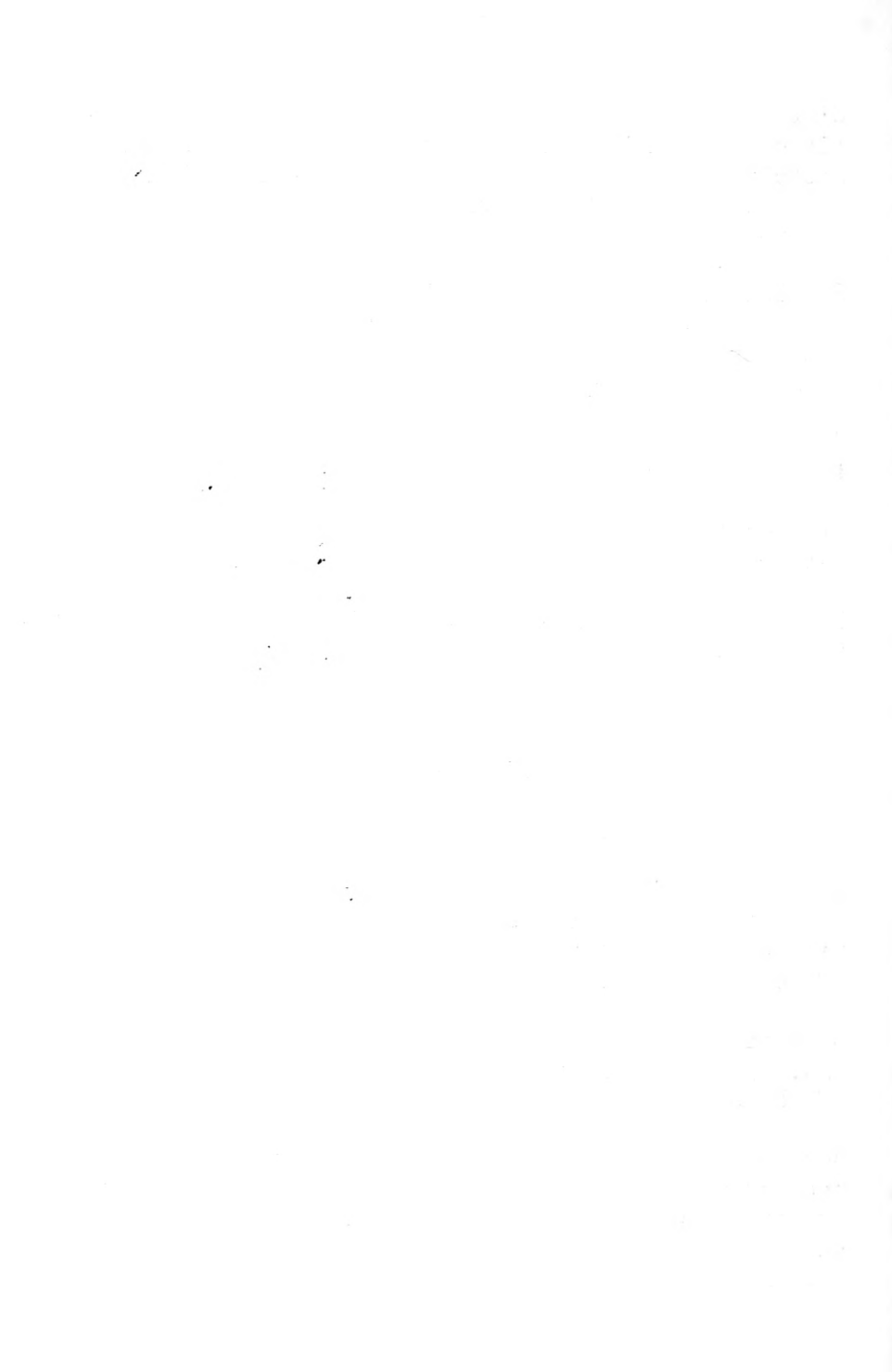
### ARTICLE I

#### Duties of Officers

Section 1. The President shall preside at all meetings, appoint all standing and special committees and perform all duties appertaining to the office of President.

Section 2. The First and Second Vice-Presidents shall perform all duties in the absence or disability of the President according to seniority.

Section 3. The Recording Secretary shall keep all records of the meetings and perform such other duties as devolve upon her by virtue of her office. She shall be a member of the committee to select new members of the Board of Directors.



Section 4. The Corresponding Secretary shall issue notices of all meetings and shall attend to all correspondence of the Association.

Section 5. The Treasurer shall receive all <sup>monies</sup> monies belonging to the Association, reporting same at each weekly meeting of the Board of Directors. She shall pay all bills, make a report at the annual meeting and perform all duties appertaining to this office.

Section 6. The Auditor shall receive the accounts of the Association once a year and report same to the Board of Directors and to the membership at the annual meeting.

## ARTICLE II

### Duties of Directors

It shall be the duty of the Directors to enlarge the membership, to stimulate interest in Chautauqua and to assist the officers in their duties.

## ARTICLE III

### Election

Section 1. (A) The Election shall be held at the semi-annual meeting in August. (B) One month prior to the semi-annual meeting the President shall appoint a nomination committee consisting of three members from the Board and two members from the membership. (C) The nomination committee shall nominate a suitable candidate, with the approval of the L.C.I.A. Board, for each place on the Board of Directors which is to be filled. (D) No one shall be nominated for any office unless she has first agreed that if elected she will accept the office and serve. (E) One week prior to the Election, the Chairman of the Nominating Committee shall post, at the hotel, the slate of candidates to be elected.





(F) The President shall appoint an election chairman and six tellers who shall have charge of the details of the election. (G) The election chairman shall invite nominations from the floor. (H) In the event there should be more than one candidate nominated for any place on the Board, the members shall vote by secret ballot. Majority vote shall elect.

Section 2. The retiring directors shall serve until the October meeting, at which time the newly elected directors shall assume their duties.

#### ARTICLE IV

##### Election of Board Officers

Section 1. A Nomination Committee of three board members shall be appointed by the President soon after the election in August to form a slate of officers to be submitted to the Board at the October meeting.

Section 2. The President, at the October meeting of the Board, shall appoint the following standing committee chairmen: 1. Auditorium and Chapel. 2. Card Parties, 3. Childrens Day, 4. Dances and Membership, 5. Girls Club, 6. Hotel, 7. Station Stand and Lookout, 8. Publicity, 9. Play School, 10. Co-ordination.

#### ARTICLE V

##### Annual Dues

Section 1. The annual dues of this organization shall be \$1.00.

Section 2. Any member in arrears for two consecutive years shall be notified of the non-payment, and if no payment is received, is automatically dropped from membership.



**ARTICLE VI****Meeting**

Section 1. The President shall call the semi-annual meeting during the second week of August.

Section 2. The Annual Meeting of the Association shall be called by the President during the month of February.

Section 3. Any five members in good standing may call a special meeting at any time by giving three days' notice of such a meeting.

**ARTICLE VII****Amendments**

These By-Laws may be amended at any annual or semi-annual meeting with the consent of two-thirds of the members present, provided that the proposed amendment has been read and handed to the Secretary in writing at a previous meeting of the Board of Directors.

1941

The first part of the year was spent in the  
 field, working on the various projects  
 assigned to me. The weather was generally  
 good, and the work was well advanced.

In the second part of the year, the  
 work was completed, and the results  
 were satisfactory.

The total amount of work done was

approximately 1000 hours.

The work was done in a very efficient  
 manner, and the results were of high  
 quality. The time spent was well  
 utilized, and the work was completed  
 ahead of schedule.









